SEOUL METROPOLITAN GOVERNMENT ORDINANCE ON THE INSTALLATION AND OPERATION OF METROPOLITAN SPORTS FACILITIES

Enactment No. 3579, Mar. 20, 1999
Partial Amendment No. 3687, Nov. 15, 1999
Amendment of Other Laws No. 3866, Jun. 15, 2001
Partial Amendment No. 3904, Sep. 29, 2001
Partial Amendment No. 4185, Mar. 30, 2004
Partial Amendment No. 4191, May. 25, 2004
Partial Amendment No. 4289, Jun. 16, 2005
Partial Amendment No. 4414, Jul. 19, 2006
Partial Amendment No. 4607, Mar. 12, 2008
Partial Amendment No. 4720, Jan. 08, 2009
Partial Amendment No. 4915, Jan. 07, 2010
Partial Amendment No. 5461, Mar. 28, 2013
Partial Amendment No. 5588, Mar. 28, 2013
Partial Amendment No. 5714, May. 14, 2014
Partial Amendment No. 5783, Dec. 30, 2014
Partial Amendment No. 5783, Dec. 30, 2014
Amendment of Other Laws No. 6429, Mar. 23, 2017
Partial Amendment No. 6662, Sep. 21, 2017
Partial Amendment No. 7082, Mar. 28, 2019
Partial Amendment No. 7118, May. 02, 2019
Partial Amendment No. 7257, Jul. 18, 2019
Partial Amendment No. 7348, Sep. 26, 2019
Amendment of Other Laws No. 7423, Dec. 31, 2020
Partial Amendment No. 7425, Dec. 31, 2019
Partial Amendment No. 7585, May. 19, 2020
Partial Amendment No. 7847, Jan. 07, 2021
Partial Amendment No. 7960, Mar. 25, 2021
Amendment of Other Laws No. 8127, Sep. 30, 2021
Partial Amendment No. 8443, Jul. 11, 2022
Partial Amendment No. 8646, Mar. 27, 2023
Partial Amendment No. 8824, Jul. 18, 2023
Partial Amendment No. 9018, Dec. 29, 2023
Partial Amendment No. 9170, Mar. 26, 2024
Partial Amendment No. 9271, May. 20, 2024
Partial Amendment No. 9394, Sep. 30, 2024
Partial Amendment No. 9469, Jan. 03, 2025
Partial Amendment No. 9669, May. 19, 2025
Partial Amendment No. 9734, Jul. 14, 2025
Partial Amendment No. 9829, Sep. 29, 2025

CHAPTER I GENERAL PROVISIONS

Article 1 (Purpose)

CHAPTER I GENERAL PROVISIONSThe purpose of this Ordinance is to contribute to promoting public health and the effective use of leisure time for the citizens of Seoul by prescribing the matters necessary for the installation and operation of Seoul Metropolitan Government sports facilities pursuant to Articles 5 and 6 of the Installation and Utilization of Sports Facilities Act. <Amended on Jan. 8, 2009, May 19, 2025>

Article 1-2 (Definition)

For the purposes of this Ordinance, the term "exclusive use" means the wholly or partially exclusive use, for a specified period, of a sports facility of the Seoul Metropolitan Government (hereinafter referred to as "sports facility") and its auxiliary facilities. <Amended on Jan. 8, 2009>

[This Article Newly Inserted on May 25, 2004]

Article 2 (Installation)

The names, functions, and locations of sports facilities installed and operated pursuant to this Ordinance shall be as specified in attached Table 1. <Amended on Sep. 21, 2017, May 19, 2025>

Article 3 (General Principles of Management and Operation)

(1) The Seoul Metropolitan City Mayor (hereinafter referred to as the “Mayor”) shall secure the budget required for the efficient management and operation (hereinafter referred to as operation) of sports facilities so as to provide high-quality services to users, and shall endeavor to eliminate or mitigate any inconveniences to patrons. <Amended on Jan. 3, 2025, May 19, 2025>

(2) The Mayor, or an entity (hereinafter referred to as a “trustee”) to which the Mayor has entrusted the operation of a sports facility under Chapter III, shall operate the sports facility consistently with the purpose of its establishment. <Added on Jan. 3, 2025, May 19, 2025>

Article 3-2 (Comprehensive Plan for the Management and Operation of Metropolitan Sports Facilities)

(1) Every five years, the Mayor shall formulate and implement the Comprehensive Plan for the Management and Operation of Sports Facilities of the Seoul Metropolitan Government (hereinafter referred to as the “Comprehensive Plan”) to ensure the organized management and stable operation of such sports facilities.

(2) The Comprehensive Plan shall cover the following matters:

1. Goals and basic direction of the Seoul Metropolitan Government’s sports facilities;
2. Matters concerning the expansion of sports facilities;
3. Matters concerning the management, operation, safety, and utilization of sports facilities;
4. Matters concerning the securing of funds for promoting sports facilities;
5. Other matters necessary for the promotion of sports facilities.

[This Article Newly Inserted on Jul. 14, 2025]

Article 4 (Public Opening and Fair Use of Sports Facilities)

(1) The Mayor or a trustee shall open sports facilities operated by the aforementioned for public use by Seoul’s citizens to the extent that such opening does not cause any problems, obstacles or inconveniences for the holding of a sports event or game; and shall ensure that equal opportunities to use the sports facilities, etc. are given to all persons who use or intend to use the sports facilities (hereinafter referred to as "users"). <Amended on May 25, 2004; Jan. 8, 2009; Jan. 7, 2010; Sep. 21, 2017, May 19, 2025>

(2) To guarantee equal opportunities for the use of sports facilities under paragraph (1), the Mayor shall take necessary measures, such as establishing and operating the facilities rental examination committee. <Amended on May 25, 2004; Jan. 8, 2009; Jan. 7, 2010>

(3) The Mayor shall formulate an operation plan to guarantee the fair and equitable use of sport facilities by vulnerable social groups such as persons with disabilities and senior citizens (hereinafter referred to as "vulnerable social groups"), and the said plan shall include the following matters: <Newly Inserted on Sep. 26, 2019>

1. Fact-finding surveys, such as surveys on the current trends and patterns of use of sport facilities by vulnerable social groups;
2. Measures for promoting the use of sport facilities by vulnerable social groups;
3. Other matters necessary to guarantee opportunities for vulnerable social groups to use sport facilities.

(4) The Mayor may take measures necessary to enable persons with disabilities to have priority in the use of sports facilities over other users. The specific criteria applied for priority use by facility shall be determined by the Mayor. <Added on Jul. 11, 2022>

(5) The Mayor may take measures necessary to prepare various means of reserving sports facilities, such as by internet, telephone, and on-site visits to guarantee that vulnerable groups have sufficient opportunities to use sports facilities.<Added on Sep. 30, 2024>

(6) The Mayor may take necessary measures after inspecting the status of use of sports facilities twice per year.<Added on Jul. 11, 2022, Sep. 30, 2024>

[Title amended on Sep. 26, 2019]

Article 4-2 (Maintenance and Management of Safe Environment)

(1) The Mayor may implement the following programs to ensure organized safety management of sports facilities and citizens' safe use thereof:<Added on Dec. 29, 2023>

1. Status surveys necessary for the safety management of sports facilities;
2. Production and distribution of guidelines on the safe use of sports facilities;
3. Installation of direction signs for the safe use of sports facilities;
4. Other matters deemed necessary by the Mayor to provide a safe environment at sports facilities.

(2) The Mayor, a trustee, or a person entrusted with administrative affairs pursuant to Article 23 shall be responsible for the following matters: <Amended on Dec. 29, 2023, May 19, 2025>

1. Implementation of appropriate measures to manage and maintain a safe environment at sports facilities;
2. Authority to suspend an event in progress where he or she recognizes the occurrence of an accident in a sports facility, such as the disappearance of a person with a disability, older person, or child, and to make a public announcement thereof;
3. Advance notification of users of sports facilities regarding the matters under subparagraph 2, and deployment of professional emergency personnel (doctors, nurses, emergency rescuers) according to the number of participants.

(3) The Mayor may formulate and implement safety management criteria depending on the facility, deployment of personnel, usage procedures, etc. in order to facilitate the safe operation of "Sports Days" as designated under Article 22-2 of the Seoul Metropolitan Government Sports Promotion Ordinance. <Added on Sep. 29, 2025>

[This Article Newly Inserted on Sep. 21, 2017]
[Title amended on Dec. 29, 2023]

Article 4-3 (Prohibition of Improper Sale of Sports Facility Usage Rights, Etc.)

(1) The Mayor shall endeavor to prevent the improper sale of sports facility usage rights, etc.

(2) The Mayor may take measures to prevent and preempt the reservation of sports facilities by using programs that automatically repeat and input designated commands into information and communication networks.

[This Article Newly Inserted on Mar. 26, 2024]

CHAPTER II PERMISSION FOR USE AND USE FEES

Article 5 (Permission for Use)

CHAPTER II PERMISSION FOR USE AND USE FEES(1) A person who intends to make exclusive use of a sports facility or to amend any permitted matter shall obtain prior approval of such intention by the Mayor. <Amended on Dec. 29, 2005; Sep. 21, 2017>

(2) To open and operate recreational sports classes for regular users of sports facilities, the Mayor may solicit members or issue memberships. <Amended on Jan. 8, 2009>

(3) The exclusive use of a sports facility shall be classified into the following categories: <Newly Inserted on Nov. 15, 1999; Dec. 29, 2005; Jan. 8, 2009; Mar. 28, 2013; May 14, 2014; Dec. 30, 2014; Jan. 7, 2021; May 19, 2025>

1. Sports games: Amateur sports games hosted (supervised) by the Korea Sports and Olympic Committee, Korea Paralympic Committee, Seoul Metropolitan Office of Education (including regional offices of education in its purview), or equivalent associations (organizations) or their affiliated game organizations; games of professional sports teams affiliated with Seoul Metropolitan City (hereinafter referred to as the "City"); and events for such games: Provided, however, that the games of a professional sports team that has obtained affiliation with the City without due consultation with the Mayor may be designated as general events under subparagraph 5;
2. Sports events: Events for sporting purposes hosted by clubs, individuals, etc., other than sports games under subparagraph 1: Provided, however, that events for commercial purposes (advertisement, broadcast, etc.) shall be excluded therefrom.
3. Public events: Games and events hosted (supervised) by the state or local governments;
4. Culture and arts events: Public performance events under the Public Performance Act;
5. General events: Various games and events including professional games, other than the matters prescribed in subparagraphs 1 to 4.

(4) Any local resident may apply to use sports facilities; for which specific permit criteria, including ways to apply for usage permits, procedure, and usage periods, etc. shall be determined by the relevant rules. <Added on Jul. 11, 2022>
(5) The Mayor may disclose the names of reserving organizations and persons on systems for reserving the use of sports facilities, etc. after obtaining their consent to the collection and use of personal information.<Added on Jul. 11, 2022>

Article 5-2 (Usage Permit Priority)

(1) When two or more entities are “in competition” to use a certain sports facility, the Mayor shall grant permission in the following order of priority: <Amended on May 19, 2025>
1. Sports events hosted and supervised by the State or City;
2. Various games, competitions, and events necessary for sports promotion;
3. Events supervised by schools at various levels and events for youth;
4. Sports activities and events involving persons with disabilities, organizations of persons with disabilities, and sports clubs for persons with disabilities;
5. Sports events in which multiple persons participate, such as workplaces and clubs;
6. Sports activities such as game practice, personal practice, and physical training: Provided, however, that game practice shall include practice in which multiple persons participate, such as workplaces and clubs;
7. Cultural events, public performances, exhibition events, etc. other than sports activities.
(2) The Mayor may modify the order of priority provided in the subparagraphs of the foregoing paragraph (1) if deemed especially necessary.
[This Article Newly Inserted on Jul. 11, 2022]

Article 5-3 (Restrictions on Usage Permits)

(1) Permission to use sports facilities may be withheld or revoked in any of the following circumstances: <Amended on Jan. 3, 2025, May 19, 2025>
1. Where it is found that there are concerns about possible harm to public order and good morals;
2. Where it is found to interfere with the management of the facility;
3. Where it is found to be inappropriate for the public interest;
4. Where otherwise deemed necessary by the Mayor.
(2) A person whose usage permit has been revoked under paragraph (1) may be prohibited from obtaining a usage permit for up to 30 days. <Added on Jan. 3, 2025>
[This Article Newly Inserted on Jul. 18, 2023]

Article 5-4 (Restriction on Use of Turf Protection)

(1) The Mayor may restrict or prohibit the use of a sports facility in order to protect its turf under any of the following circumstances:
1. Where the requested use of a facility falls within a predetermined rest period for turf protection;
2. Where the turf may be damaged due to excessive use or the hosting of events within the same period;
3. Where it is found that the turf may be damaged due to the substance, scale, method, etc. of the event or game;
4. Where maintenance and management of a facility’s turf is infeasible due to adverse weather conditions such as heavy rain, heat wave, or cold wave;
5. Where the Mayor otherwise deems it necessary to protect a facility’s turf.
(2) The Mayor may request the host of an event to take the following measures to protect the turf of a sports facility:
1. Submittal of turf protection and implementation plans during events and public performances;
2. Formulation of a recovery plan and execution of recovery measures if the turf is damaged;
3. Other measures deemed necessary by the Mayor to protect a sports facility’s turf.
(3) Users shall comply with the operational guidelines for turf protection and may be subject to measures under Article 12 in the event of a violation.
[This Article Added on May 19, 2025]

Article 6 (Hours of Use)

(1) The hours of use of sports facilities shall vary as follows: <Amended on Mar. 28, 2013; May 19, 2025>

1. Summer season (April to September):

(a) Morning: 05:00 - 08:00;

(b) Daytime: 08:00 - 19:00;

(c) Nighttime: 19:00 - 05:00 next day;

2. Winter season (October - March next year):

(a) Morning: 06:00 - 09:00;

(b) Daytime: 09:00 - 18:00;

(c) Nighttime: 18:00 - 06:00 next day;

(2) To calculate the usage fee for sports facilities, the hours of use shall be determined as follows: <Amended on May 25, 2004; Jul. 19, 2006; Jan. 8, 2009; May 19, 2025>

1. If a game ends or the use of a sports facility is discontinued after only a part of the permitted hours of use have been spent, the whole amount of the permitted hours of use shall be deemed to have been spent nonetheless: Provided, however, that the same shall not apply where a series of games have to be postponed due to heavy rainfall or any other cause or event beyond human control; <Amended on Jan. 8, 2009>

2. The hours of use shall be counted from the time at which the installation of structures, etc. for the relevant game or event begins, until the time at which the removal of such structures, etc. is completed. In such cases, the hours during which the structures remain unremoved without an event or game shall be deemed to be daytime hours of use. <Amended on May 25, 2004; Jul. 19, 2006>

Article 7 (Use Fees)

(1) The usage fees for sports facilities shall be imposed and collected by the Mayor; however, the amount of use fees shall be specified by the rules of the Seoul Metropolitan Government within the range specified in attached Tables 2 through 6, taking into comprehensive consideration costs, inflation rates, use fees for general sports facilities, etc. <Amended on Dec. 29, 2005; Jan. 8, 2009>

(2) A person who intends to make exclusive use of a sports facility shall pay the estimated amount of the usage fee in accordance with attached Tables 3 through 6 by the deadline designated at the time the permission for use is granted; and shall settle the amount within 30 days of the end date of the permitted period of use. <Amended on Jan. 8, 2009; Sep. 21, 2017>

(3) Notwithstanding paragraph (2) , in the case of a cultural or arts event under Article 5 (3) 4, 10 percent of the estimated amount shall be paid by the deadline designated prior to the granting of permission for use, and the balance shall be paid by the deadline designated at the time when the permission is granted. <Amended on Jan. 8, 2009; Aug. 20, 2015; Sep. 21, 2017>

(4) For the purpose of imposing and collecting use fees specified in attached Table 2, users shall be classified into the following categories: <Newly Inserted on Jan. 8, 2009, May 19, 2025>

1. Adults: Persons aged 19 years or over;

2. Teenagers: Persons between 13 and 18 years of age;

3. Children: Persons aged 12 years or below.

Article 8 (Use Fees for Revenue from Admission Tickets)

(1) An exclusive user may issue admission tickets (including complementary tickets; in such cases, the value of a complementary ticket shall be deemed equal to that of an ordinary ticket) in accordance with the methods and procedures prescribed by the rules of the Seoul Metropolitan Government. In such cases, admission tickets shall be issued at the exclusive user's cost; and the value of each admission ticket shall be indicated on the admission tickets. <Amended on May 25, 2004; Jan. 8, 2009>

(2) An exclusive user shall pay to the Mayor the following amount from the revenue generated by the issuance of the admission tickets pursuant to paragraph (1) as the use fee for admission tickets. The amount equivalent to the total revenue of the entrance fees shall be paid, if any of the following amounts is smaller than the total revenue of the entrance fees under Article 9: <Amended on May 25, 2004; Jun. 16, 2005; Dec. 29, 2005; Jan. 8, 2009; Mar. 26, 2024; May 19, 2025>

1. Sports games, public events, and culture and arts events: 8/100 of the total revenue generated from the sale of admission tickets;

2. General events: 15/100 of total revenue generated from the sale of admission tickets;

(3) Article 7 (2) shall apply mutatis mutandis to the payment and settlement of the use fee for admission tickets: Provided, however, that Article 7 (3) shall apply mutatis mutandis to culture and arts events under Article 5 (3) 4. <Amended on Dec. 29, 2005; Jan. 8, 2009; May 19, 2025>
(4) The use fees for admission tickets shall be fully exempt for complementary tickets within 10% of the ticket sales under paragraph (1) (15% in the case of culture and arts events). <Added on Jan. 8, 2009>
[Title amended on Sep. 21, 2017]

Article 8-2 (Payment of Use Fees by Substitute)

The payment of use fees under Articles 7 (2) and 8 (2) may be substituted by the delivery of a guarantee insurance policy that guarantees the performance of payment for an amount not exceeding 70/100 of the estimated total amount. <Amended on Dec. 29, 2005; Jan. 8, 2009>
[This Article Newly Inserted on Jun. 16, 2005]

Article 9 (Entrance Fees)

(1) A person who enters a sports facility to watch an event or game for which no admission ticket is issued or for the purpose of tourism, rather than for the purpose of watching an event or game, shall pay an entrance fee: Provided, however, that the same shall not apply to the following cases: <Amended on May 25, 2004; Jun. 16, 2005; Dec. 29, 2005; Jan. 8, 2009; May 19, 2025>
1. Where a person enters a sports facility to attend an event hosted by the City;
2. Where an executive officer, employee, instructor, player, or any similar person enters a sports facility to hold or participate in a game or event;
3. Where a reporter or journalist of a newspaper, broadcasting company, news agency, or any similar media organ enters a sports facility to broadcast or report a game or event;
4. Where a person who holds an entrance pass issued by the Mayor, or where the Mayor deems it necessary for the public interest or for a policy.
(2) The entrance fees under paragraph (1) shall be specified by the rules of the Seoul Metropolitan Government within the range of 500 to 1,000 Korean won (1,000 won for the 2002 FIFA World Cup Museum, and 500 won for a sports game of a Seoul-based professional sports club or for an event for such game). <Amended on Dec. 29, 2005; Jan. 8, 2009>
(3) Notwithstanding paragraph (2), the Mayor may fully or partially exempt the following persons from entrance fees: <Amended on Dec. 29, 2005; Jan. 8, 2009; Jan. 7, 2010; Sep. 21, 2017; May 2, 2019; Jul. 18, 2019; Sep. 26, 2019; Sep. 30, 2021; Jul. 18, 2023; Sep. 30, 2024, May 19, 2025; Sep. 29, 2025>
1. Persons aged 18 years or younger; persons aged 65 years or older; persons with disabilities under the Act on the Welfare of Persons with Disabilities; persons of distinguished service to the state under the Act on the Honorable Treatment of and Support for Persons of Distinguished Service to the State; persons of distinguished service to the May 18 Democratization Movement under the Act on the Honorable Treatment of Persons of Distinguished Service to the May 18 Democratization Movement and Establishment of Related Organizations; persons determined under the subparagraphs of Article 17-2 (1) of the Enforcement Decree of the Act on the Honorable Treatment of and Support for Persons Who Died or Were Injured for the Public Good; recipients under the National Basic Living Security Act; veterans under Article 2 (1) 2 and 3 of the Support for Veterans Act: reduction by 50/100.
2. At least 10 users entering as a group for the purpose of tourism, rather than to watch an event or game: reduction by 30/100.
3. Users of metropolitan sports facilities on a day designated as “Sports Day” by the Mayor: reduction by 30/100. Provided, however, that sports stadiums with professional sports teams affiliated with the City shall be exempt.
4. Holders of the Dadungi Happiness Card and family members entered on the card: Exempt.
5. Pregnant women and new mothers under the Seoul Metropolitan Government Ordinance on the Honorable Treatment and Support of Maternity: Exempt.

Article 10 (Exemption from Use Fees)

Notwithstanding Article 7 (1), the Mayor may fully or partially exempt a person from use fees according to the following criteria: <Amended on Dec. 29, 2005; Jul. 19, 2006; Jan. 8, 2009; Jan. 7, 2010; Mar. 28, 2013; Mar. 28, 2019; May 2, 2019; Jul. 18, 2019; Sep. 26, 2019; Mar. 25, 2021; Sep. 30, 2021; Mar. 27, 2023; Jul. 18, 2023; Sep. 30, 2024; Jan. 3, 2025; May 19, 2025; Sep. 29,

2025>
1. Full or partial exemption from use fees for personal training set forth in subparagraph 1 of attached Table 2:. In such cases, if two or more grounds for exemption are applicable, only one ground for the greatest exemption rate shall apply:
(a) Persons aged 18 years or younger (unless the use fee is collected differentially under the distinctions specified in Article 7 (4)); persons aged 65 years or older; holders of the Dadungi Happiness Card and family members entered on the card; persons with disabilities under the Act on the Welfare of Persons with Disabilities; persons of distinguished service to the state under the Act on the Honorable Treatment of and Support for Persons of Distinguished Service to the State; persons of distinguished service to the May 18 Democratization Movement under the Act on the Honorable Treatment of Persons of Distinguished Service to the May 18 Democratization Movement and Establishment of Related Organizations; persons determined under the subparagraphs of Article 17-2 (1) of the Enforcement Decree of the Act on the Honorable Treatment of and Support for Persons Who Died or Were Injured for the Public Good; recipients under the National Basic Living Security Act; pregnant women and new mothers under the Seoul Metropolitan Government Ordinance on the Honorable Treatment and Support of Maternity: reduction by 50/100.
(b) At least 10 users entering as a group: reduction by 30/100: Provided, however, that the foregoing shall not apply to the use of a swimming pool or tennis court;
(c) Persons falling within the second-lowest income bracket under the National Basic Living Security Act; persons who have performed more than 200 hours of volunteer activities under the Seoul Metropolitan Government Ordinance on Support for Volunteer Activities; veterans under Article 2 (1) 2 and 3 of the Support for Veterans Act: reduction by 30/100.
(d) When an athlete registered with the Seoul Athletics Federation or the Seoul Athletics Federation for the Disabled uses an athletics field (or track) for the purpose of training, he or she shall be fully exempt from the use fees for personal training;
(e) Users of metropolitan sports facilities on a day designated as “Sports Day” by the Mayor: reduction by 30/100: Provided, however, that sports stadiums with professional sports teams affiliated with the City shall be exempt.
(f) Residents of areas determined by the relevant rules to be areas suffering from residential inconveniences such as noise and traffic congestion due to the operation of sports facilities: reduction as determined by the Mayor of 50/100 or less.
2. Full or partial exemption from use fees for personal training as set forth in subparagraph 2 of attached Table 2: In such cases, if two or more grounds for exemption are applicable, only one ground for the greatest exemption rate shall apply:
(a) Holders of the Dadungi Happiness Card and family members entered on the card; persons with disabilities under the Act on the Welfare of Persons with Disabilities; persons of distinguished service to the state under the Act on the Honorable Treatment of and Support for Persons of Distinguished Service to the State; persons of distinguished service to the May 18 Democratization Movement under the Act on the Honorable Treatment of Persons of Distinguished Service to the May 18 Democratization Movement and Establishment of Related Organizations; persons determined under the subparagraphs of Article 17-2 (1) of the Enforcement Decree of the Act on the Honorable Treatment of and Support for Persons Who Died or Were Injured for the Public Good; recipients under the National Basic Living Security Act; pregnant women and new mothers under the Seoul Metropolitan Government Ordinance on the Honorable Treatment and Support of Maternity: reduction by 50/100.
(b) Persons aged 18 years or younger (unless the usage fee is collected differentially under the distinctions in Article 7 (4)); persons aged 65 years or older; persons falling within the second-lowest income bracket under the National Basic Living Security Act; persons who have performed more than 200 hours of volunteer activities under the Seoul Metropolitan Government Ordinance on Support for Volunteer Activities: reduction by 30/100.
(c) Persons who simultaneously attend two or more programs offered three times per week shall be partially exempted from payment of tupto 30% of the total tuition fees, and further details shall be prescribed by the relevant rules of the Seoul Metropolitan Government;
(d) Women aged between 13 and 55 years shall be partially exempted from payment of 10% of the tuition fees for Jamsil Swimming Pool I or II, the swimming pool at the Changdong Sports Culture Center, or the swimming pool at the Southwestern Dome Stadium;
(e) Tuition fees may be reduced by no more than 30/100, taking into consideration seasonal factors or time bands;
(f) Deleted <May 19, 2025>
(g) Residents of areas determined by the rules to be areas suffering residential inconveniences such as noise and traffic congestion due to the operation of sports facilities: reduction as determined by the Mayor of 50/100 or less;
3. Full exemption from use fees for exclusive use as set forth in attached Table 3:
(a) Games or events hosted by the City;
(b) Training of players of workplace sports teams of the City under the Seoul Metropolitan Government Ordinance on the Creation and Operation of Workplace Sports Teams;
(c) Training for players of teams representing the City in National Sports Festivals and the National Para Games;
(d) Event hosted by the Seoul Metropolitan Sports and Olympic Committee or the Seoul Metropolitan Paralympic Committee with the City’s approval;
4. Games and training of sports teams affiliated with elementary, middle, or high schools located in the City: reduction by 50/100 of the exclusive use fees specified in attached Table 3;
5. Reduction of use fees for exclusive use by 30/100 as set forth in attached Table 3:

(a) Games and events held to raise national prestige or promote sports;
(b) Folk festivals or events held to diffuse and develop traditional folk cultures;
(c) Games or events for persons of distinguished service to the State under Article 6 of the Act on the Honorable Treatment of and Support for Persons of Distinguished Service to the State and their families and bereaved families;
(d) Games or events for deceased or wounded noble persons under the Act on the Honorable Treatment of and Support for Persons Who Died or Were Injured for the Public Good and their families and bereaved families;
(e) Games or events for persons aged 65 years or over; children and the youth aged up to 18 years; persons with disabilities; or beneficiaries under the National Basic Living Security Act;
(f) Events held for public purposes, including village festivals or cultural events held by local resident organizations such as local vocational organizations (only organizations located in the autonomous Gu (district office) of the facility) to promote amity among residents and local development;
(g) Games and events related to “Sports Days” designated by the Mayor: Provided, however, that sports stadiums with professional sports teams affiliated with the City shall be exempt.
(h) Other games or events that the Mayor deems necessary for the public interest or for the efficient management of the Seoul Metropolitan Government.

Article 11 (Refund of Use Fees)

(1) Deleted <May 2, 2019>
(2) The use fees paid under any provision of attached Tables 3 through 6 shall be refunded at any of the following rates, depending upon the time the user requests the cancellation of permission for use (including postponement of use; the same shall apply hereafter in this paragraph): <Amended on Dec. 29, 2005; Jan. 8, 2009; Jul. 18, 2023; May 19, 2025>
1. Facilities that charge use fees under Annex 3 as determined by the rules:
(a) On the day of applicationfull refund.
(b) 10 days prior: full refund.
(c) 5 days prior: refund of 9/10.
(d) 1 day prior: refund of 7/10.
2. Facilities charging use fees under Annex 3: Provided, however, that the facilities under subparagraph 1 shall be excluded.
(a) 60 days prior: refund of 7/10.
(b) 30 days prior: refund of 5/10.
(c) 20 days prior: refund of 3/10.
(d) 10 days prior: refund of 1/10.
3. Use fees under attached Tables 4 through 6 (including use fees for admission tickets):
(a) 20 days prior: refund of 9/10.
(b) 15 days prior: refund of 8/10.
(c) 10 days prior: refund of 7/10.
(d) 5 days prior: refund of 6/10.
(e) 1 day prior: refund of 5/10.
(3) If the use of a sports facility is temporarily suspended under Article 12 (2), the use fee for the period of suspension (including the use fee for admission tickets) shall be fully refunded. <Amended on Dec. 29, 2005; Jan. 8, 2009>
(4) In the event that it is impracticable to use a sports facility for personal training, a game or event due to a natural disaster (including fine dust), or due to any other cause or event beyond human control, the use fee (including the use fee for admission tickets) under attached Tables 2 through 6 and the entrance fees shall be fully refunded. <Newly Inserted on May 25, 2004; Dec. 29, 2005; Jan. 8, 2009; May 2, 2019>
(5) If a person who has filed an application to use a facility for a cultural or arts event, and paid an advance payment in accordance with Article 7 (3) and the proviso of Article 8 (3), cancels his or her application due to a cause attributable to the applicant, the advance payment shall not be refunded at all; but the use fee shall be refunded in accordance with the subparagraphs of paragraph (2), provided that the applicant cancels his or her application to use the facility after paying the balance. <Newly Inserted on Jun. 16, 2005; Dec. 29, 2005; Jan. 8, 2009>

Article 11-2 (Refund of Entrance Fees)

(1) If a person who has paid an entrance fee to watch an event or game cancels their attendance, the entrance fee shall be fully refunded. In such cases, refundable entrance fees shall be limited to those paid by at least 10 persons as a lump sum. <Amended

on Jan. 8, 2009>
(2) The criteria for refunds under paragraph (1) shall be as follows, depending upon the time when a person(s) cancels their attendance before the date of the relevant event or game: <Amended on Jan. 8, 2009; Sep. 21, 2017; May 19, 2025>
1. 60 days prior refund of 7/10;
2. 30 days prior: refund of 5/10;
3. 20 days prior: refund of 3/10;
4. 10 days: refund of 1/10;
[This Article Newly Inserted on Jul. 19, 2006]

Article 12 (Revocation of Permission for Use)

(1) In any of the following cases, the Mayor may revoke permission for use: <Amended on Jan. 8, 2009; Jul 18, 2023>
1. Where a sports facility is used for any purpose other than the permitted purpose of use;
2. Where the user breaches any condition of the permission for use while using a sports facility;
3. Events restricted under Article 5-3.
(2) In either of the following cases, the Mayor may temporarily suspend the use of a sports facility: <Amended on Jan. 8, 2009; Sep. 21, 2017; May 19, 2025>
1. Where there is clear harm to the safety management of the sports facility;
2. Where it is extremely difficult to maintain public order inside the sports facility.

Article 13 (Restrictions on Entrance or Use)

In either of the following cases, the Mayor may deny entrance to or use of a sports facility by a person who possesses an admission ticket under Article 8 (1) or who has paid the use fee under Article 7 (1) or the entrance fee under Article 9; or may order such person to leave the facility and take other necessary measures, if that person has already entered or is using the sports facility: <Amended on Nov. 15, 1999; Dec. 29, 2005; Jan. 8, 2009>
1. When a person obstructs, or is considered likely to obstruct, the progress of a game or event;
2. Persons who are deemed necessary by the Mayor for the maintenance and management of the sports facility, as prescribed by the rules.

Article 14 (User Liability)

(1) If a user, while using a structure or any other facility, causes damage to a sports facility by destroying, losing, or altering such structure etc., he or she shall compensate for the damage. <Amended on Jun. 16, 2005; Jan. 8, 2009>
(2) Each user shall collect all waste produced in the course of their use of a sports facility: Provided, however, that the same shall not apply where admission tickets are issued for a public event, cultural or arts event, or general event, and where the amount of the use fee for the admission tickets is greater than the revenue generated by the collection of entrance fees. <Amended on May 25, 2004; Dec. 29, 2005>
(3) Upon permitting a person to use a sports facility, the Mayor may require that person to deposit a sum of money to cover the expenses incurred by the restoration of damaged facilities, etc. to their original state or the expenses incurred by the collection of waste, etc., or to submit a service contract made with a cleaning service company or any similar entity; and may take other necessary measures to secure the user’s obligations under paragraphs (1) and (2). <Amended on May 25, 2004; Jun. 16, 2005; Jan. 8, 2009>
(4) Where an event is expected to damage a facility’s turf, the user shall take measures to protect the turf as determined by the Mayor; and, in the event that the turf is damaged, the user shall report the current state of the damaged parts and take the measures necessary for their restoration and repair.<Added on May 19, 2025>

Article 15 (User's Structures)

Where a user seeks to install special facilities, etc. related to its use during the period of use of a sports facility, the user shall obtain the Mayor’s prior approval; however, the user shall not install any structures or facilities for promotional purposes, such as

standing signboards, banners, or posters. In such a case, all costs incurred for the installation and removal of such facilities, etc. shall be borne by the user. <Amended on Jan. 8, 2009; Sep. 21, 2017; Jul. 11, 2022>

Article 15-2 (License to Use Names)

(1) The Mayor may allow a corporation, upon payment of a usage fee, to use its name, brand name, etc. in the name of the sports facility for a certain period.
(2) The use fee under paragraph (1) shall be separately determined by the Mayor.
(3) The Mayor may not permit such use of names under paragraph (1) under any of the following circumstances:
1. Where it is found that the public nature of the facility is manifestly compromised by political or religious bias;
2. Where it is otherwise found that the use of certain names may harm public order and good morals.
[This Article Newly Inserted on Mar. 26, 2024]

Article 15-3 (Parking Fees in Attached Parking Lots)

(1) The Mayor may collect parking fees from persons who park their vehicles in lots attached to sports facilities; detailed matters on the collection of parking fees shall be separately determined by the Mayor.
(2) The Mayor may discount parking fees under the criteria presented in Annex 7. In this event, only the reason for a parking fee discount at a higher rate shall prevail if two or more reasons apply.
(3) A person eligible for discounted parking under paragraph (2) shall present a certificate confirming their eligibility for a discount, such as a disability registration certificate, national veteran registration certificate, one-parent family certificate, or prestigious military service family certificate.
[This Article Newly Inserted on May 20, 2024]

CHAPTER III ENTRUSTMENT OF OPERATION

Article 16 (Entrustment of Operation)

CHAPTER III ENTRUSTMENT OF OPERATION(1) If deemed necessary, the Mayor may completely or partially entrust administrative affairs related to the operation of a sports facility (referring to the administrative affairs specified in Article 23 (1)) to an corporation, organization, or individual that can contribute to the promotion of sports. <Amended on Sep. 29, 2001; Jan. 8, 2009>
(2) Sports facilities eligible for entrusted operation under paragraph (1) shall be as follows: <Amended on Sep. 29, 2001; Dec. 29, 2005; Jan. 8, 2009; Aug. 20, 2015; May 19, 2020>
1. Swimming pools I and II, baseball stadium, and futsal arena of the Jamsil Sports Complex;
2. Jangchung Gymnasium;
3. Baseball stadium, indoor ice rink, and multi-purpose stadium of Mokdong Stadium;
4. Deleted <Jul. 11, 2022>
5. Seoul World Cup Stadium;
6. Deleted <Jan. 8, 2009>
7. Hyochang Stadium (including outdoor parking lots);
8. Guui Baseball Park;
9. Sinwol Baseball Park;
10. South-Western Dome Stadium;
11. Mountain Culture Experience Center.
(3) The period of entrustment under paragraph (1) shall be stipulated by the relevant agreement for each sports facility within a maximum period of five years according to the operating conditions; however, it may be renewed only once, by not more than five years, in accordance with Article 19 (2) of the Enforcement Decree of the Public Property and Commodity Management Act, when the parties concerned intend to extend the period of entrustment. <Amended on Jul. 19, 2006; Jan. 8, 2009; Sep. 21, 2017; Dec. 31, 2019>
(4) Notwithstanding paragraph (3), if it is necessary to renew the period twice or more, it may be renewed by not more than five

years after evaluating the trustee's management capability, etc. in accordance with Article 12 of the Seoul Metropolitan Government Ordinance on the Entrustment of Administrative Affairs to the Private Sector. <Newly Inserted on Mar. 28, 2013>
(5) A person who seeks to be entrusted with the operation of a sports facility shall file an application with the Mayor in accordance with the relevant rules of the Seoul Metropolitan Government. <Amended on Jan. 8, 2009; Sep. 21, 2017>
(6) The operation of Seoul World Cup Stadium, as referred to in paragraph (2) 5, shall be entrusted to the Seoul Facilities Corporation. <Newly Inserted on Sep. 29, 2001; Mar. 23, 2017>
(7) Deleted. <Jan. 8, 2009>
(8) No trustee may assert preemptive rights or any other rights on the grounds of entrusted operation. <Newly Inserted on May 25, 2004>
(9) Every trustee shall observe the provisions of this Ordinance regarding the entrusted operation: Provided, however, that the same shall not apply to those matters for which the trustee has obtained prior approval from the Mayor or the matters agreed upon at the time of concluding the relevant agreement. <Newly Inserted on Jan. 8, 2009; Sep. 21, 2017>

Article 17 (Criteria for Selecting Trustees)

The Mayor shall comprehensively examine the following matters when selecting a trustee; and shall organize and operate a selection and examination committee composed of experts and other persons: <Amended on Jan. 8, 2009>
1. Human resources, instruments, equipment, facilities, and technical standards necessary for the operation of sports facilities;
2. Expertise and field experience related to entrusted administrative affairs, records of performance of administrative affairs, etc.

Article 18 (Subsidization for Operation)

The Mayor may fully or partially subsidize the expenses incurred by a trustee while operating entrusted sports facilities.

Article 19 (Collection of Entrance Fees and Use Fees)

(1) When collecting entrance fees, usage fees, etc., the trustee shall observe the provisions of Chapter II, except in extenuating circumstances. <Amended on Jan. 8, 2009>
(2) Notwithstanding the proviso of Article 9 (1), a trustee may collect entrance fees in the case of Article 9 (1) 1. <Newly Inserted on Jan. 8, 2009>
(3) Notwithstanding subparagraph 3 of Article 10, a trustee need not provide exemptions from use fees. <Newly Inserted on Jan. 8, 2009>

Article 20 (Installation of Structures)

If a trustee intends to alter an existing structure or install a new structure, etc. in connection with the entrusted operation of a sports facility, the trustee shall obtain prior approval from the Mayor. In such a case, the newly installed structure, etc. shall be donated to the City simultaneously with the inspection for its use. <Amended on Jan. 8, 2009; Sep. 21, 2017>

Article 21 (Supervision)

(1) The Mayor shall conduct regular biannual inspections to ascertain that each trustee complies with the provisions of the Ordinances of the Seoul Metropolitan Government and the terms and conditions of the relevant contract. <Amended on Jan. 8, 2009>
(2) If the Mayor deems it necessary, he or she may require a trustee to submit a report on their operation of sports facilities; or may authorize public officials to enter the trustee's office, entrusted facilities, etc. in order to investigate or inspect the books of accounts, documents, and other materials. <Amended on Jan. 8, 2009>
(3) If the Mayor finds that any matter raised in the submitted report or in the results of an investigation or inspection conducted under paragraph (1) or (2) needs to be rectified, he or she may issue an order to take the necessary measures. <Newly Inserted on

Jan. 8, 2009>

Article 22 (Revocation of Entrustment)

In any of the following cases, the Mayor may revoke entrustment of the operation of a sports facility: <Amended on Jan. 8, 2009>

1. In the event that the trustee violates any provision of this Ordinance;
2. In the event that the trustee breaches any of the conditions of entrustment.

CHAPTER IV SUPPLEMENTARY PROVISIONS

Article 23 (Delegation of Administrative Affairs)

CHAPTER IV SUPPLEMENTARY PROVISIONS(1) The following administrative affairs under this Ordinance shall be delegated to the head of the Sports Facilities Management Office of the Seoul Metropolitan Government: Provided, however, that the same shall not apply to the administrative affairs of sports facilities entrusted to a corporation, organization, or individual under Chapter III and to sports facilities managed and operated by the head of each Gu (district office) under paragraph (2): <Amended on Jun. 15, 2001; Jun. 16, 2005; Dec. 29, 2005; Jan. 8, 2009; Jan. 3, 2025>

1. Use permits and modifications thereof under Article 5; affairs concerning the recruitment of members, issuance of membership cards, etc. for the operation of recreational sports classes; restrictions on use permits under Article 5-3;
2. Administrative affairs related to the calculation of hours of use of sport facilities under Article 6 (2);
3. Administrative affairs related to the imposition and collection of use fees, and the granting of full or partial exemptions from, and refunding of, such fees under Articles 7, 10, and 11;
4. Administrative affairs related to the issuance of admission tickets and the imposition and collection of use fees from the issuers of admission tickets under Article 8;
5. Administrative affairs related to the imposition and collection of entrance fees under Article 9;
6. Administrative affairs related to the revocation of permits for use and temporary suspensions of use under Article 12;
7. Administrative affairs related to the restrictions on entrance or use under Article 13;
8. Administrative affairs related to compensation for damages and the collection of waste, etc. under Article 14;
9. Administrative affairs related to approvals granted for the installation of structures by users and the removal of such structures, etc. under Article 15;
10. Administrative affairs specified by the rules of the Seoul Metropolitan Government, among administrative affairs related to entrustment of the operation of sports facilities under Chapter III;
11. Deleted; <Jun. 16, 2005>
12. Other administrative affairs related to the maintenance and management of the structures of sports facilities under the jurisdiction.

(2) The administrative affairs specified under paragraph (1) for the Changdong Sports Culture Center shall be delegated to the head of the Gu (district office) having jurisdiction over the sports facilities. <Amended on Jun. 16, 2005; Dec. 29, 2005; Jul. 19, 2006; Jan. 8, 2009; May 2, 2019>

(3) Deleted. <Jun. 16, 2005>

Article 24 Deleted. <Jun. 16, 2005>

Article 25 (Enforcement Rule)

Matters necessary for enforcing this Ordinance shall be prescribed by the relevant rules of the Seoul Metropolitan Government.

Addendum <No. 9829, Sep. 29, 2025>

Article 1 (Enforcement Date) This Ordinance shall enter into force on the date of its promulgation.

Article 2 (Applicability to Admission Fees and Use Fees Discounts) Article (3) 3, Article 9 (3) 3, item (e) of subparagraph 1 of Article 10, and item (g) of subparagraph 5 of Article 10 shall apply to the Mokdong Ice Rink as of January 1, 2026.