SEOUL METROPOLITAN GOVERNMENT ORDINANCE ON URBAN PARKS

Enactment No. 1505, Apr. 15, 1981
Partial Amendment No. 1567, Dec. 10, 1981
Partial Amendment No. 1696, Nov. 25, 1982
Partial Amendment No. 1874, Mar. 22, 1984
Partial Amendment No. 1986, Jan. 22, 1985
Partial Amendment No. 2086, May. 05, 1986
Partial Amendment No. 2186, May. 08, 1987
Partial Amendment No. 2356, May. 11, 1988
Partial Amendment No. 2492, Jul. 18, 1989
Partial Amendment No. 2746, Apr. 13, 1991
Partial Amendment No. 2754, May. 14, 1991
Partial Amendment No. 2926, May. 12, 1992
Partial Amendment No. 2976, Jan. 13, 1993
Amendment of Other Laws No. 2978, Jan. 13, 1993
Partial Amendment No. 2988, Mar. 18, 1993
Partial Amendment No. 3032, Sep. 25, 1993
Amendment of Other Laws No. 3057, Dec. 31, 1993
Partial Amendment No. 3212, Jun. 10, 1995
Partial Amendment No. 3407, Jul. 05, 1997
Partial Amendment No. 3438, Dec. 05, 1997
Partial Amendment No. 3652, Jul. 31, 1999
Partial Amendment No. 3680, Oct. 30, 1999
Partial Amendment No. 3906, Sep. 29, 2001
Partial Amendment No. 3944, Dec. 31, 2001
Partial Amendment No. 4055, Jan. 10, 2003
Partial Amendment No. 4111, Jun. 16, 2003
Amendment of Other Laws No. 4131, Jul. 25, 2003
Amendment of Other Laws No. 4284, Jun. 16, 2005
Amendment of Other Laws No. 4311, Sep. 30, 2005
Partial Amendment No. 4352, Dec. 29, 2005
Partial Amendment No. 4436, Oct. 04, 2006
Whole Amendment No. 4547, Jul. 30, 2007
Partial Amendment No. 4654, Jul. 30, 2008
Partial Amendment No. 4722, Jan. 08, 2009
Amendment of Other Laws No. 4817, Jul. 30, 2009
Partial Amendment No. 4917, Jan. 07, 2010
Amendment of Other Laws No. 4967, Apr. 22, 2010
Partial Amendment No. 5004, Jul. 15, 2010
Partial Amendment No. 5107, Jul. 28, 2011
Amendment of Other Laws No. 5208, Dec. 29, 2011
Amendment of Other Laws No. 5272, Mar. 15, 2012
Partial Amendment No. 5468, Mar. 28, 2013
Amendment of Other Laws No. 5554, Aug. 01, 2013
Partial Amendment No. 5856, Apr. 02, 2015
Amendment of Other Laws No. 6016, Oct. 08, 2015
Partial Amendment No. 6074, Jan. 07, 2016
Partial Amendment No. 6456, Mar. 23, 2017
Partial Amendment No. 6521, May. 18, 2017
Partial Amendment No. 6626, Sep. 21, 2017
Partial Amendment No. 6850, Mar. 22, 2018
Amendment of Other Laws No. 6851, Mar. 22, 2018
Partial Amendment No. 7003, Jan. 03, 2019
Partial Amendment No. 7097, Mar. 28, 2019
Partial Amendment No. 7119, May. 02, 2019
Partial Amendment No. 7266, Jul. 18, 2019
Partial Amendment No. 7398, Dec. 31, 2019
Amendment of Other Laws No. 7423, Dec. 31, 2019
Partial Amendment No. 7661, Jul. 16, 2020
Partial Amendment No. 7760, Oct. 05, 2020
Partial Amendment No. 7795, Dec. 31, 2020

Amendment of Other Laws No. 7912, Mar. 25, 2021
Partial Amendment No. 7971, Mar. 25, 2021
Amendment of Other Laws No. 8127, Sep. 30, 2021
Partial Amendment No. 8190, Sep. 30, 2021
Amendment of Other Laws No. 8235, Dec. 30, 2021

Article 1 (Purpose)

The purpose of this Ordinance is to prescribe matters mandated by the Act on Urban Parks, Greenbelts, Etc.; the Enforcement Decree of the same Act; and the Enforcement Rule of the same Act and matters necessary for the enforcement thereof.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 2 (Definitions)

The terms used in this Ordinance shall be defined as follows: <Amended by Ordinance No. 4917, Jan. 7, 2010; Ordinance No. 5107, Jul. 28, 2011; Ordinance No. 6016, Oct. 8, 2015>
1. The term "park management agency" means the Mayor of the Seoul Metropolitan Government or the head of an autonomous Gu who manages an urban park pursuant to Article 19 (1) and (2) of the Act on Urban Parks, Green Areas, Etc.;
2. The term "user fee" means a fee collected from a person who uses park facilities;
3. The term "rental fee" means the amount calculated at the current price as the concept of a rent where a park management agency entrusts a person who is not a park management agency with the management of park facilities;
4. The term "park" means an urban park referred to in subparagraph 3 of Article 2 of the Act on Urban Parks, Green Areas, Etc.;
5. The term "greenbelt" means a greenbelt referred to in subparagraph 5 of Article 2 of the Act on Urban Parks, Green Areas, Etc.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 3 (Detailed Criteria for Urban Parks)

Among the urban parks referred to in Article 15 (1) 3 (g) of the Act on Urban Parks, Green Areas, Etc. (hereinafter referred to as the "Act"), theme parks prescribed by Ordinance shall be as follows: <Amended by Ordinance No. 5004, Jul. 15, 2010; Ordinance No. 6016, Oct. 8, 2015; Ordinance No. 6626, Sep. 21, 2017>
1. An ecological park: A park established to promote biodiversity and to be used by the public for rest and ecological learning by creating life inhabiting spaces;
2. An amusement park: A park for purpose of promoting leisure and emotional life of citizens by building various recreational and amusement facilities;
3. A street park: A park established in the vicinity of roadside or residential areas for purpose of providing spaces for rest to the public and improving the scenery.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 4 (Minor Changes in Park Development Plan)

Matters prescribed by Ordinance referred to in subparagraph 4 of Article 13 of the Enforcement Decree of the Act on Urban Parks, Green Areas, Etc. (hereinafter referred to as the "Decree") shall be as follows:
1. Building and removal of amusement facilities in a private capital induced park for which a permit has been granted;
2. A decrease in the floor space of a building for which a permit has been granted or an increase therein by not more than 1/20: Provided, That it shall be allowed only once for a building reflected in an initial park development plan;
3. A change in a park development plan for children's park or minipark: Provided, That in such cases, such change shall be published in the official gazette of Seoul Metropolitan Government.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 5 (Establishment of Park and Park Facilities)

(1) Parks and park facilities shall be managed open so that all citizens may use them conveniently: Provided, That special opening hours may be set for a park with a fence or a park for which a park management agency deems that special opening hours are necessary to protect facilities of the park, such as user-paid facilities.
(2) A park and park facilities pursuant to Articles 19 and 21 of the Act shall be developed in the park unit determined by urban management planning: Provided, That in cases of a large-scale park, where the Seoul Metropolitan Government Mayor (hereinafter referred to as the "Mayor") deems it necessary for public interest, he or she may build park facilities in part of the park area determined by urban management planning.
(3) Where the Mayor intends to build park facilities according to the proviso to paragraph (2), the project implementation area shall not be less than 10,000 square meters: Provided, That this shall not apply to cases where a park management agency builds park facilities directly.
(4) History-related facilities prescribed by municipal ordinance among the park facilities that can be installed at a historical park under Article 9 (1) 6 of the Enforcement Rule of the Act on Urban Parks, Green Areas, Etc. shall be as follows: <Newly Inserted by Ordinance No. 5468, Mar. 28, 2013>
1. Existing facilities with historicity, such as a Hanggyo or Seowon;

2. Facilities required for preserving and managing history, such as interpretive centers or memorial halls;
3. Facilities necessary for the succession, development and experience of history and cultural heritage and for the educational activities related thereto, such as traditional culture experience centers;
4. Korean traditional temples under Article 4 of the Korean Traditional Temples Preservation and Support Act, which are located in a historic park.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 6 (Entrustment of Management of Park and Park Facilities)

(1) Among those who build and manage park facilities with designation of a performer of urban planning infrastructure project and approval of an implementation plan of a park management agency pursuant to Article 20 of the Act or those entrusted with management of park facilities by a park management agency pursuant to Article 21 (1) of the Act, a person who builds and manages a park or park facilities with private capital may entrust a third party with management of part of the relevant park facilities after reporting this to the competent park management agency.
(2) Where a park management agency entrusts the management of park facilities, it shall, in principle, select a trustee by means of general bidding: Provided, That in cases of sports facilities, convenience facilities or amusement facilities, it may select a trustee by means of limited bidding in consideration of their distinct characteristics.
(3) Deleted. <by Ordinance No. 6074, Jan. 7, 2016>
(4) Notwithstanding paragraph (2), where a case falls under Article 25 of the Enforcement Decree of the Act on Contracts to Which a Local Government Is a Party, a park management agency may select a trustee by private contract. <Amended by Ordinance No. 5004, Jul. 15, 2010; Ordinance No. 5856, Apr. 2, 2015>
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 7 (Period of Management Entrustment)

(1) The period of management entrustment of a park and park facilities shall be less than three years: Provided, That this shall not apply to calculation of the period of free use following the donation.
(2) Where a person entrusted with management of a park or park facilities pursuant to Article 6 (4) intends to renew an entrustment contract by private contract because the period of entrustment expires, he or she shall file an application with a park management agency 30 days before the relevant period of entrustment expires. <Amended by Ordinance No. 5004, Jul. 15, 2010>
(3) When a park management agency receives an application for entrustment contract by means of a private contract pursuant to paragraph (2), it may extend the period of contract within the extent of three years only once where it does not deem that the contract causes inconvenience in the management and operation of the relevant park facilities, etc. <Amended by Ordinance No. 5856, Apr. 2, 2015>
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 8 (Revitalization of Leisure and Cultural Activities of Citizens)

(1) A park management agency may operate diverse park utilization programs optimizing the seasonal characteristics of parks in order to revitalize leisure and cultural activities of citizens. <Amended by Ordinance No. 6074, Jan. 7, 2016>
(2) When a park management agency runs park utilization programs referred to in paragraph (1), it may charge entry fees within the scope of attached Table 2.
(3) Where a park management agency runs park utilization programs referred to in paragraph (1), it may fully or partially entrust the operation of the programs, and where it runs programs in trust, it may subsidize program operating expenses within budgetary limits.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 9 (Parks Subject to Permission to Occupy and Use)

Parks for which a park management agency may issue a permit to occupy and use pursuant to Article 24 of the Act shall be as follows:
1. A park, the development of which is completed under an urban planning project or other Acts (where the development is partially completed, referring to the completed part);
2. A park not included in the first phase implementation plan pursuant to Article 85 of the National Land Planning and Utilization Act;
3. A park for which an implementation plan by phase shall be formulated pursuant to Article 85 of the National Land Planning and Utilization Act and for which two years have passed from the date of the announcement of determination of urban management planning although the plan is not formulated as of the date of application for a permit to occupy and use;
4. A park which does not fall under paragraph (1) 1 through 3 and for which there exists no plan to build park facilities in a park development plan pursuant to Article 16 of the Act and a park management agency deems that there is no issue in the creation and management of the park;
5. Other urban planning infrastructure built pursuant to Article 3 of the Rules on Decision, Structure and Building Standards of Urban Planning Infrastructure.

[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 10 (Detailed Criteria for Permission to Occupy and Use Park)

(1) Criteria for permission to occupy and use a park under Article 24 (2) of the Act shall be as follows: <Amended by Ordinance No. 5107, Jul. 28, 2011>

1. An off-street parking lot under subparagraph 3 of Article 22 of the Decree shall be built with rainwater permeable eco-friendly facilities, such as crushed stones on the ground and grass blocks,; and the part built after the period of occupation and use expires shall be restored to the original state by a person permitted to occupy and use immediately;
2. A temporary building for management pursuant to subparagraph 8 of Article 22 of the Decree shall be limited to a place of work for agriculture, forestry, fisheries, or mining and to purpose of drying the products in the park;
3. The standards for installing a temporary building pursuant to subparagraph 9 of Article 22 shall be as follows:

(a) "Storage facilities" means a building which does not fall under dangerous article storage and disposal facilities or the secondary use thereof and is limited to purpose of warehouse, cold or refrigerating storage, and loading dock;

(b) The gross area of a temporary building which may be built on a lot in the lot unit according to the Cadastral Act shall be less than 200 square meters;

(c) Where a lot is divided into not less than two lots after the land is designated as a park, it shall be deemed one lot regardless of the number of lots after the division;

4. Where not less than two park management agencies manage a park when a temporary building pursuant to subparagraph 10 of Article 22 of the Decree is built, the gross area shall be less than 200 square meters per park management agency;
5. In cases of rebuilding, reconstruction, enlargement, or major repair of an existing building or existing structure pursuant to subparagraph 14 of Article 22 of the Decree, the following shall apply:

(a) It shall be limited to a building already built under a permit according to the relevant statutes and regulations, such as the Building Act, before the relevant park is determined or on which a certificate of inspection of the completion has been issued according to the Special Measures for Readjustment of Specific Buildings Act, and which is a compliant building registered in the building register and a building annexed thereto, and a structure built according to other statutes or regulations;

(b) The expansion of a building shall be of a building referred to in item (a) and shall be in accordance with the Building Act, and the scale of expansion shall be less than the gross area of the building registered in the building register;

(c) It shall exclude cases where an existing single building is divided into not less than two buildings or cases where not less than two existing buildings are annexed: Provided, That for division or annexation not accompanied by a new site development in the same site, even though a building is divided or annexed, cases where a building is used for purpose before the division or annexation shall be excluded;

(d) It shall be limited to cases where an access road, water supply system, sewerage, and other incidental facilities are not required owing to permission to occupy and use, such as a building which requires the development of a new site or a house isolated from any neighboring village;

6. A storage yard for construction equipment and materials pursuant to subparagraph 15 of Article 22 of the Decree shall occupy the least area necessary for construction.

(2) A permit to occupy and use referred to in paragraph (1) shall meet the following requirements:

1. Where independent facilities are built underground, and a part of entrance, ventilation opening, or other incidental facilities required to be built is protruded on the ground, its size shall be minimized and landscaping shall be done, such as covering with earth, or planting of trees, in order to match the surrounding scenery;
2. The facilities shall not cause environmental pollution, such as excessive discharge of sewage, waste water, and exhaust gas;
3. In cases of a temporary building, it shall be limited to cases where the construction of a new access road is not required owing to permission to occupy and use;
4. It shall not violate any of the related statutes and regulations, such as the Building Act.

[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 11 (Green Areas Subject to Permission to Occupy and Use)

(1) Green Areas for which a permit to occupy and use may be issued pursuant to Article 38 of the Act shall be as follows:

1. A greenbelt, the creation of which is completed (where any part of the creation is completed, referring to the part completed) under an urban planning project or other Acts;
2. A greenbelt not included in the first phase implementation plan pursuant to Article 85 of the National Land Planning and Utilization Act;
3. A greenbelt, for which an implementation plan by phase shall be formulated pursuant to Article 85 of the National Land Planning and Utilization Act and for which two years have passed from the date of public notice for determination of urban management planning although the plan is not formulated as of the date of application for a permit to occupy and use;
4. Notwithstanding subparagraphs 1 through 3, a permit to occupy and use may be issued for building another urban planning infrastructure determined overlapping with a greenbelt pursuant to Article 3 of the Rules on Decision, Structure and Building Standards of Urban Planning Infrastructure.

[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 12 (Detailed Criteria for Permission to Occupy and Use Greenbelts)

Criteria for permission to occupy and use land in green areas under Article 38 of the Act shall be as follows: <Amended by Ordinance No. 5004, Jul. 15, 2010; Ordinance No. 6016, Oct. 8, 2015; Ordinance No. 7097, Mar. 28, 2019>

1. The criteria referred to in Article 10 (1) 1 through 3, 5 and 6 shall be met;
2. An access road crossing a green area pursuant to subparagraph 3 of Article 43 of the Decree:

(a) Where a person intends to occupy and use a green area to use as a road, a green area management agency shall not permit such occupation and use: Provided, That this shall not apply to cases falling under item (b);

(b) Where the inside road has already been determined by urban planning, it shall be limited to a period until the road is open;

(c) In principle, an access road shall not exceed eight meters in width in principle; however, where a wider road is required, a greenbelt management agency shall give permission to occupy and use it as a road (referring to a road under the National Land Planning and Utilization Act and the Private Road Act) pursuant to subparagraph 3 of Article 22 of the Decree;

(d) The shortest distance between access roads crossing a green area on the roadside shall be at least 250 meters: Provided, That this shall not apply to cases where it is necessary to separate an entrance and exit because it is unavoidable in local circumstances or required for smooth traffic flow;

(e) A greenbelt management agency shall not permit an access road in a greenbelt on the side of a motorcar road or detour: Provided, That this shall not apply to cases where its necessity is recognized because the opening of an access road does not hinder the function of a greenbelt and remarkably decreases surrounding traffic congestion, and a greenbelt management agency has consulted about the access road with a road management agency;

(f) Where it is inevitable to permanently use a road built under the proviso to item (e), a greenbelt management agency shall permit to occupy and use it as a road pursuant to subparagraph 3 of Article 22 of the Decree;

(g) Where a green area management agency intends to give permission to occupy and use a greenbelt on the side of the railroad, it shall consult with the manager of a railroad protection zone pursuant to Article 63 of the Enforcement Decree of the Railroad Safety Act;

(h) In cases of a greenbelt on the side of an industrial complex, a green area management agency shall permit to build an urban planning road according to a street network in the industrial complex and shall not permit an access road by individual factory;

(i) Where land, the land category of which according to the Cadastral Act is a site becomes the land with no sides abutting on the public way owing to determination of a green area, a green area management agency shall give permission to occupy and use after planning the inside road in consideration of local conditions of the land or give permission to occupy and use it as a road pursuant to subparagraph 3 of Article 22 of the Decree;

3. In cases of a storage yard of construction equipment and materials pursuant to subparagraphs 5 and 6 of Article 43 of the Decree, where a green area management agency implements construction works of green area and construction of facilities which cause placement of the relevant green area (a road, railroad, etc.), and it is inevitable to build a temporary building for construction in a green area not yet created, it shall manage the same as a temporary building pursuant to Article 15 (5) 3 of the Enforcement Decree of the Building Act.

[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 13 (Period of Permission to Occupy and Use)

(1) Where a park management agency or green area management agency issues a permit to occupy and use a park or green area, the period of permission to occupy and use shall be determined in consideration of occupying and using facilities, an implementation period of a park and green area creation project, etc.; and where no period of permission to occupy and use is prescribed, it shall not exceed three years.

(2) A period for existence of a temporary building in the short-term or temporary structure in the short-term built for a sports event, assembly, exhibition, exposition, performance referred to in subparagraph 10 of attached Table 1 to Article 23 of the Decree shall be as follows:

1. Not more than two months in cases of a sports event or assembly;
2. Not more than one year in cases of an exhibition, exposition, or performance.

(3) Where a person who has obtained a permit to occupy and use a park or green area intends to obtain the extension of the period of occupation and use after the relevant period of occupation and use expires, he or she shall apply for the extension thereof to a park management agency or green area management agency at least 30 days before the period expires. In such cases, a park management agency or green area management agency may extend the period within the extent that the extension of the period of occupation and use does not hinder the management and operation of the relevant park or green area facilities. <Amended by Ordinance No. 5004, Jul. 15, 2010; Ordinance No. 6521, May 18, 2017>

[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 14 (Management of Objects Occupied and Used)

(1) Where a park management agency or green area management agency issues a permit to occupy and use a park or green area,

it shall ascertain whether the details of such permit is properly implemented and, if necessary, may request a person permitted to occupy and use to make a boundary survey.
(2) Where a park management agency or green area management agency issues a permit to occupy and use a park or green area, it shall prepare and manage the management book of permits to occupy and use in which the purpose of occupation and use, a period of a permit to occupy and use, the area and objects occupied and used, etc, are mentioned.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 15 (Park Admission Fees and User Fees)

(1) An admission fee to a park and a user fee for the use of a park and facilities falling under Article 46 of the Decree shall be respectively prescribed by municipal rules within the limits of Annex 1 and 2, in consideration of cost accounting, the rate of inflation, etc. <Amended by Ordinance No. 5004, Jul. 15, 2010; Ordinance No. 5107, Jul. 28, 2011>
(2) Where a trustee intends to receive a user fee for the use of park facilities, he or she shall report thereon to the relevant park management agency before the implementation thereof, and detailed matters related thereto shall be as prescribed by municipal rules. Where the park management agency deems that a user fee reported by the trustee is unreasonable, it may adjust such user fee. <Amended by Ordinance No. 5107, Jul. 28, 2011>
(3) An admission fee to a park and user fee for the use of the park may be paid in foreign currency and by credit card in order to vitalize the use of a park. In such cases, the applicable exchange rate shall be the final purchase price in cash on the preceding day by a bank which is the treasury of Seoul Metropolitan Government, and where there is change, a fraction below 10 won shall not be calculated. <Amended by Ordinance No. 5107, Jul. 28, 2011>
(4) Where a person uses park facilities for up to three months, he or she shall deposit a warranty bond (less than 15 percent of a user fee for the use of facilities), a warranty bond shall be returned within 15 days from the date park facilities are reinstated, excluding the expenses incurred. <Newly Inserted by Ordinance No. 4917, Jan. 7, 2010>
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 16 (Rental Fees of Park facilities)

In principle, a rental fee shall be calculated and collected by appraised value, cost accounting service, etc., and where a trustee is selected by general competition bidding, etc., the value of the successful bid, the estimated price of which is the appraised value or the price by cost accounting service shall be collected as a rental fee: Provided, That in cases falling under any of the following subparagraphs, a rental fee shall be exempted and facilities maintenance cost, etc. may be subsidized within budgetary limits:
1. Where a park management agency entrusts the management of a park which is open after vesting free of charge pursuant to Article 99 of the National Land Planning and Utilization Act to its relative;
2. Where a park management agency entrusts the management and operation of a park or park facilities generating no revenues to a non-profit corporation or organization;
3. Where a park management agency entrusts a memorial hall of patriotic martyrs for the country and patriots and its related facilities pursuant to Article 4 of the Act on the Honorable Treatment of Persons of Distinguished Services to Independence to an organization which has donated them;
4. Where the Mayor deems it necessary for the efficient management and operation of a park or park facilities.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 17 (Fees for Occupation and Use)

A person who obtains a permit to occupy and use a park or green area (hereinafter referred to as "occupant") shall pay a fee for occupation and use referred to in attached Table 3.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 18 (Standards for Calculation of Fees and Payment Methods)

(1) An admission fee or fee for occupation and use shall be paid on a notice for payment issued by a park management agency or green area management agency or by method of purchasing an admission ticket: Provided, That a fee to use video recording, photography, or a playground among the fees to use park facilities may be paid by means of revenue stamp meter of a park management agency or green area management agency, credit cards, or with electronic currency and electronic settlement of accounts making use of information and communication network. <Amended by Ordinance No. 4967, Apr. 22, 2010; Ordinance No. 5554, Aug. 1, 2013>
(2) In principle, a rental fee of park facilities pursuant to Article 16 shall be calculated in the total amount of the period of entrustment; and where it is necessary to calculate in installments, it shall be calculated according to the following subparagraphs:
1. On a yearly basis: the yearly amount × the number of years entrusted;
2. On a monthly basis: the yearly amount × the number of months entrusted / 12;
3. On a daily basis: the yearly amount × the number of days entrusted / 365.
(3) A fee for occupation and use pursuant to Article 17 shall be calculated and imposed as a yearly amount each year. In such cases, where the period of occupation and use is less than one year, a fee for occupation and use shall be calculated according to the following subparagraphs:

1. On a monthly basis: the yearly amount × the number of months occupied and used / 12;
2. On a daily basis: the yearly amount × the number of days occupied and used / 365.
(4) Payment methods of a rental fee and fee for occupation and use shall be as follows:
1. Where the period of management entrustment and occupation and use does not exceed one year, when a park management agency or green area management agency entrusts the management or issues a permit to occupy and use (hereinafter in this paragraph referred to as "permission"), the amount calculated at the time of permission regarded as the base date of calculation shall be paid in full before the date of commencement of occupation and use;
2. Where the period of management entrustment and occupation and use exceeds one year, the amount for one year from the date of permission shall be paid before the date of commencement of occupation and use, and the amount for the following year thereafter shall be paid within 30 days from the date falling under the first date of commencement of occupation and use every year.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 19 (Refund of Fees, etc.)

(1) An admission fee or user fee paid in advance during Internet reservation, etc. may be refunded, and detailed matters concerning refund shall be prescribed by municipal rule.
(2) In cases falling under any of the following subparagraphs within the period permitted for use and making profits and the period permitted for occupation and use, rental fees or fees for occupation and use already paid may be fully or partially refunded: <Amended by Ordinance No. 6074, Jan. 7, 2016>
1. Where a natural disaster occurs or the Mayor cancels permission or changes details of permission according to the necessity for public interest;
2. Where the refund is deemed inevitable because the area of actual occupation and use of a park is much less than the area permitted to be occupied and used or there are errors in the calculation of a rental fee or fee for occupation and use.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 20 (Reduction or Exemption of Fees)

(1) The Mayor may exempt any of the following persons from an admission fee: <Amended by Ordinance No. 4917, Jan. 7, 2010; Ordinance No. 7097, Mar. 28, 2019; Ordinance No. 7266, Jul. 18, 2019>
1. A state guest, diplomatic mission and its retinue;
2. A child under six years of age, a person over 65 years of age, or a disabled person under the Act on Welfare of Persons with Disabilities (including a guardian in cases of a person with severe disabilities);
3. A person who has access to a park for investigation and research in the park for public interest or scientific purposes;
4. A person who has access to a park to perform his or her official duties;
5. A person referred to in each subparagraph of Article 86 (1) of the Enforcement Decree of the Act on the Honorable Treatment and Support of Persons, etc. of Distinguished Services to the State;
6. A person of merit who participated in a war who holds a card of person of merit who participated in a war issued by the Minister of Patriots and Veterans Affairs;
7. A person who holds an honorary citizenship of Seoul Metropolitan Government;
8. A person falling under each subparagraph of Article 17-2 (1) of the Enforcement Decree of the Act on Honorable Treatment of and Support for Persons Who Died or Were Injured for Public Good.
(2) The Mayor may reduce an admission fee referred to in attached Table 1 as prescribed by rule of the Seoul Government within the extent of not less than 30 percent and not more than 50 percent to a person falling under any of the following subparagraphs: <Amended by Ordinance No. 7003, Jan. 3, 2019; Ordinance No. 7097, Mar. 28, 2019>
1. A person who uses a park within one month after he or she used a park and cultural facilities designated by the Mayor;
2. A person who holds a multi-child family support card issued by the Seoul Government or a member of the family registered on the card: Provided, That the Seoul Grand Park shall accept a person who holds a multi-child family support card issued by the Gyeonggi Provincial Government or a member of the family registered on the card;
3. A group of not less than 30 persons;
4. Other matters prescribed by municipal rule.
(3) In cases falling under any of the following subparagraphs, the Mayor may reduce or exempt a fee for occupation and use:
1. Where a person install historic remains to be preserved permanently or a monument with distinguished services, etc.;
2. Where a local government occupies and uses a park or green area for the construction of a common or public building and structure;
3. Where a local government occupies and uses a park or green area for the installation of water and sewage pipes, gas pipe, or a water tank for fire-fighting;
4. Where a park management agency deems other facilities corresponding to the provisions of subparagraphs 1 through 3 necessary for public interest.
(4) The Mayor may reduce the amount of an admission fee referred to in attached Table 1 or user fees for the use of park facilities

referred to in attached Table 2 to a person who pays such fees through Zero Pay (referring to a transaction system operated by agencies designated by the Minister of SMEs and Startups to lower settlement fees for small business owners) by any of the following standards: <Newly Inserted by Ordinance No. 7119, May 2, 2019>
1. Admission fee in attached Table 1: Fee reduction within the scope of 30 percent as determined by the Mayor: Provided, That this shall not apply to the reduction of admission fees pursuant to paragraph (2);
2. User fee for the use of park facilities in attached Table 2: Fees reduced within the scope of 10 percent as determined by the Mayor.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]
[Article 20 (4) shall be effective until December 31, 2019 pursuant to Article 2 of Addenda No. 7119, May 2, 2019]

Article 21 (Application Mutatis Mutandis)

For matters not prescribed in this Ordinance concerning the collection and reduction or exemption of a usage fee, fee for occupation and use, etc., the relevant fee, etc. may be imposed or collected by applying the criteria for collection, reduction, or exemption under the relevant Acts and subordinate statutes and other Ordinances mutatis mutandis.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 22 (Acts Subject to Application of Prohibited Acts)

No person shall do any act referred to in each subparagraph of Article 49 (2) of the Act in an urban park falling under subparagraph 3 of Article 2 of the Act. <Amended by Ordinance No. 6074, Jan. 7, 2016>
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 23 (Imposition and Collection of Administrative Fines)

The standards by which the Mayor imposes administrative fines pursuant to Article 56 (1) of the Act shall be as specified in attached Table 4 under Article 51 (1) of the Decree. <Amended by Ordinance No. 6074, Jan. 7, 2016>
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 24 (Urban Park Committee of Seoul Metropolitan City)

The Urban Park Committee of Seoul Metropolitan City (hereinafter referred to as the "Committee") shall be established in the Seoul Metropolitan Government (hereinafter referred to as the "Seoul Government") to provide advice or deliberate on matters referred to in Article 16 (4) of the Act and the subparagraphs of Article 50 (1) of the Act, and matters referred to the Committee by the Mayor in relation to parks and green areas: <Amended by Ordinance No. 6521, May 18, 2017>
1. and 2. Deleted. <by Ordinance No. 6521, May 18, 2017>
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 25 (Composition of Committee)

(1) The Committee shall be comprised of no more than 25 members, including one chairperson and one vice chairperson.
(2) The Vice-Mayor for Administrative Affairs shall be the chairperson of the Committee, and the vice chairperson shall be elected by the Committee from among its members. <Amended by Ordinance No. 5272, Mar. 15, 2012; Ordinance No. 6521, May 18, 2017>
(3) The Mayor shall appoint or commission members from among those referred to in the following subparagraphs:
1. Public Officials in Class 2 or Class 3 of the City;
2. Those who have abundant knowledge and experience relating to parks.
(4) The term of office of members referred to in paragraph (3) 2 shall be two years, and they may only serve no more than two consecutive terms. <Amended by Ordinance No. 6521, May 18, 2017>
(5) The Committee shall have one administrative secretary and one clerk to conduct its business, and the manager of the department in charge of the Committee shall be the administrative secretary and the assistant manager in charge of the Committee shall be the clerk.
(6) Where a member falls under any of the following subparagraphs, the Mayor may dismiss the relevant member, even before his or her term of office expires: <Amended by Ordinance No. 5004, Jul. 15, 2010>
1. When a member deceases or is unable to perform his or her duties owing to an illness which requires long-term medical treatment or an overseas travel for at least six months, etc.;
2. When a member wishes to be dismissed of his or her own accord;
3. When a member is disqualified in connection with his or her duties or attracts public criticism by gross negligence;
4. When a member is deemed inappropriate for performing his or her duties owing to the loss of his or her dignity, etc.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 26 (Duties of Chairperson)

(1) The chairperson shall represent the Committee and preside over affairs of the Committee.
(2) The vice chairperson shall assist the chairperson and perform duties of the chairperson on his or her behalf when he or she cannot perform duties owing to unavoidable reasons.

(3) When both the chairperson and vice chairperson are unable to perform their duties, a member elected by the Committee from among its members shall perform the relevant duties.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 27 (Meeting)

(1) A regular meeting shall be called once a month but may be adjusted in consideration of items on the agenda.
(2) A meeting of the Committee shall be held by the majority of the incumbent members and a decision shall be made with the consent of the majority of members present.
(3) A member who has a stake in a decision of the Committee shall not participate in the decision.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 28 (Allowance)

An allowance may be paid to members who attend meetings of the Committee within budgetary limits: Provided, That this shall not apply to where a member who is a public official attends a meeting of the Committee with regard to his or her duties.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 29 (Detailed Rules for Operation)

Except as provided by this Ordinance, the chairperson shall determine matters necessary for the operation of the Committee through the resolution of the Committee.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 30 (Division, etc of Jurisdiction over Business on Parks or Green Areas)

(1) Division of jurisdiction over business on urban parks and green areas between Seoul Metropolitan Government and an autonomous Gu of Seoul Metropolitan Government shall be as specified in attached Table 5.
(2) Expenses incurred in the acquisition or creation of a park or green area and the conduct of the business concerning maintenance of existing facilities, etc. shall be borne according to the division of jurisdiction over business referred to in paragraph (1): Provided, That the Mayor may partially subsidize expenses to be borne by an autonomous Gu in consideration of its financial circumstances, etc.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]

Article 31 (Delegation of Business)

(1) Business which the Mayor delegates to the head of a Gu or the head of a business unit shall be as attached Table 6.
(2) Permission, etc. referred to in attached Table 6 shall be deemed to include business incidental thereto unless provided otherwise.
[This Article Wholly Amended by Ordinance No. 4722, Jan. 8, 2009]